

## **The Martha and Kenneth Revoir Scholarship Rules** **Revised effective July, 2021**

The Martha and Kenneth Revoir Scholarship was established in 2016 by Mr. Kenneth Revoir in memory and honor of his mother, Martha Revoir, who was a parishioner of Saint Maurice Church.

**Eligibility:** When selecting scholarship recipients, the Trustees of the Martha and Kenneth Revoir Scholarship Trust are required to consider:

- 1) each student/applicant's academic performance;
- 2) each student/applicant's need for financial assistance; and
- 3) each student/applicant's membership in a Roman Catholic parish located in New Britain for at least one year prior to application.

**Preference:** The Trust directs the Trustees to give preference first to student/applicants who are members of St. Maurice Church in New Britain, now known as Saint Katharine Drexel Parish, and, second, to student/applicants who are members of other Roman Catholic parishes located in New Britain.

**School Criteria:** A student/applicant must be enrolled or accepted for enrollment the following school year on a full time basis at an accredited college, university, or community college, or must be pursuing a course of study at an accredited educational facility with a full time faculty from which degrees or certificates are awarded in order to be awarded a scholarship. High school seniors who will be enrolled at an accredited educational facility by June for the fall semester are also eligible to apply. The Revoir Scholarships are for undergraduate studies only. Should your undergraduate degree program be interrupted, you are not precluded from reapplying for a new scholarship in order to complete your undergraduate program.

**Scope of Award:** Scholarships in the amount of a minimum of \$2500 may include assistance with tuition, fees, books, and living expenses as determined by the Trustees.

**Renewal/Reapplication for Scholarship Awards:** Each year after receiving an initial Scholarship award, a Scholarship recipient may reapply for a new Martha and Kenneth Revoir Scholarship award throughout the recipient's enrollment at an accredited educational facility. The Trustees are the sole judges, based on the Scholarship recipient's ongoing academic performance and his/her application, of whether to issue a subsequent Scholarship to that Scholarship recipient. In order to requalify for subsequent scholarships it is expected that the applicant will have at the very least be named to the Dean's list and shall maintain at least a 3.5 GPA on a 4.0 grading scale. The applicant shall be free of any disciplinary action.

**Trustees:** The Trustees alone select the Scholarship recipients. The Trustees also determine the amount of funding available on an annual basis that will be available for scholarship awards. The Trustees are Attorney Gary A. Friedle and Attorney Jeffrey L. Crown. Neither Trustee is a member of a Roman Catholic Church in New Britain.

**Scholarship Committee:** The Martha and Kenneth Revoir Scholarship Trust appointed the Pastor of Saint Katharine Drexel Parish and two persons selected by the Parish Council of Saint Katharine Drexel Parish to serve as a Scholarship Committee. The Scholarship Committee is charged with publicizing the existence of the scholarship trust, of collecting applications, and of providing completed scholarship applications to the Trustees for their consideration. The Scholarship Committee does not select scholarship recipients. No student who is related to a member of the Scholarship Committee by blood or marriage is eligible for a scholarship award from the Martha and Kenneth Revoir Scholarship Trust.

**Scholarship Application Submissions:** In order to be considered for a scholarship, a student must submit a complete application (including tax returns) on a timely basis on or before March 15. Incomplete applications will not be considered. Scholarship applications are to be submitted to:

The Martha and Kenneth Revoir Scholarship Committee  
Saint Katharine Drexel Parish  
1010 Slater Road  
New Britain, CT 06053-1698

**Parents' Tax Returns:** Parents' tax returns must be directly submitted to:

The Martha and Kenneth Revoir Scholarship Trust  
Gary A. Friedle, Esq., Trustee  
Jeffrey L. Crown, Esq., Trustee  
c/o Law Offices of Gary A. Friedle  
114 West Main Street, Suite 307  
New Britain, CT 06051

**(Please remove social security numbers from the copies of the tax returns submitted.)**

Do not provide tax returns to the Scholarship Committee.

**Due Dates:**

- Completed applications must be submitted to The Martha and Kenneth Revoir Scholarship Committee **no later than March 15** of each year.
- Two years of the applicant's parents' tax returns must be submitted to The Martha and Kenneth Revoir Scholarship Trustees **no later than March 15** of each year.

**Decision and Notification Date:** Decisions of The Martha and Kenneth Revoir Scholarship awards will be made by June 15th and applicants will be notified of the results not later than 30 days thereafter.

**Not later than August 15th, the recipient will notify the trustees with the name, address and title of the individual or office to which the scholarship proceeds shall be sent. Failure to so notify the trustees by August 15<sup>th</sup> will be grounds to rescind the scholarship award. All**

**scholarships awarded shall be sent directly to the institution to which the scholarship recipient will attend.**

**Additional Information:** The Trustees may contact any applicant to obtain further information deemed relevant to the Scholarship application process.

The scholarships awarded are based on the information provided by the applicants in the initial application process.

The Revoir Trust has explicit requirements with which the Trustees must comply. The language in Article 4, in Section B quotes the purpose of the Trust as follows:

“In awarding scholarships the Trustees shall consider the students’ academic performance and their need for financial assistance, and shall take into account the other income and resources available to them and their parents, including other scholarships and student loans.”

We as Trustees shall endeavor to mail all awards to the respective institutions not later than August 15<sup>th</sup>.

If for some reason a scholarship recipient has decided not to attend the institution listed as his or her first choice on the original application, the Trustees need to have that information as soon as possible, but in all events not later than the July 15<sup>th</sup> deadline. The final decision of the applicant as to which college to attend could in fact impact upon the Scholarship being awarded. The Trustees reserve the right to re-evaluate the initial Scholarship award if the financial need factor has changed because of the student’s new choice.

In reaching a decision as to the amount of the Scholarship to be awarded, the Trustees consider, among other things, the cost of the institution, the financial aid being offered by the institution and other financial resources as noted on page 3 of the application. Therefore, if between the time the application is filed and the mid-June decision date the applicant changes his or her mind as to which school to attend, that fact should be made known to the scholarship committee immediately.

Revoir scholarships are for future academic years only. They may not be used to pay off school debt existing at the time the application is made.

Application and rules revised effective July, 2021 for all future applications.